

Approved For Release 1999/09/07 : CIA-RDP78-03568A000800120030-7

OFFICE OR STAFF LOGISTICS				OFFICE CODE R	APPROVAL DATE DEC 14 1954	CONTROL NUMBER 119	PAGE 1 OF 1 PAGES		
DELETIONS				ADDITIONS				NEW T/O TOTALS	ORGANIZATION CODE MACHINE RECORDS
ORGANIZATIONAL UNIT AND POSITION TITLE	OCCUPATIONAL CODE AND GRADE	POSITION NUMBER	CD	ORGANIZATIONAL UNIT AND POSITION TITLE	OCCUPATIONAL CODE AND GRADE	POSITION NUMBER	CD		
<u>PRINTING AND REPRODUCTION DIVISION</u> <u>PRINTING BRANCH</u> <u>PRINTING SECTION</u> Offset Press Operator LB- 12 1051.10				<u>PRINTING AND REPRODUCTION DIVISION</u> <u>PLANT SERVICES BRANCH</u> <u>BINDERY SECTION</u> Bindery Worker IB- 07 1068.19 (Plans on T/O after R 1068.18)					
As requested by Chief, Printing and Reproduction Division in memorandum dated, 19 November 1954. Does not affect T/O strength.									
NEW OFFICE TOTALS T/O strength 25X9A2				APPROVAL THE T/O CHANGES LISTED ABOVE ARE HEREBY APPROVED. PLEASE MAKE CHANGES ON OFFICE RECORDS AS NECESSARY. RETAIN THIS AUTHORITY UNTIL THE NEXT PRINTED QUARTERLY MACHINE T/O IS RECEIVED. [Signature] Chief, Class. & Wage Div.					

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Classification & Wage Division, PO
THRU : Personnel Officer, LO
FROM : Chief, Printing & Reproduction Division

DATE: 19 November 1954

SUBJECT: Job Position; Reclassification of

1. It is requested that Printing & Reproduction Division Position No. R-1051.10, Offset Press Operator, LB-12, be reclassified to Mimeograph Operator, LB-7.

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FOIAb3b1

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2. The Offset Press Operator slot was originally granted the Printing & Reproduction Division to accomplish the printing of Economic Abstract Cards. [REDACTED] and ORR have since changed the method of reproducing the Foreign Economic Abstract Cards to the mimeograph process. In view of the original allocation of this job, the change is requested in order that a mimeograph operator can be obtained to print these cards.

3. Expeditious handling of this matter will be greatly appreciated.

[REDACTED] 25X1A9a

Recommend Approval

[REDACTED] 25X1A9a

Approved for Management Staff

25X1A9a [REDACTED]

12/14/54